

New Club Sponsor

New Club Sponsor Duties

Overview: Organizing the new club, including selling the new club idea to prospective members, helping to set up regular meetings, completing paperwork and planning the charter presentation. Your goal is to get & keep everyone involved enthusiastic and to charter the new club as quickly as possible.

- Attend the Demonstration meeting. Fill a role as assigned by the Lt. Gov Marketing.
- Arrive at the demonstration early & help set out materials & greet the guests.
- Work with the LGM during the first meeting to make assignments for the next meetings.
- Present overview of club officer roles. Lead the club in selecting their officers Work with newly elected VP Education schedule meeting roles 2-4 weeks in advance.
- Provide leadership & schedule experienced toastmasters from your club or network to fill key meeting roles for the first 4-6 weeks (refer to the “Six Weeks to a New Club” packet).
- Guide the club with meeting roles. Serve as Toastmaster, General evaluator, evaluator in the first 4-6 weeks – providing the club a good example of how these roles are performed.
- Inspire the club to get 20 members as soon as possible so they can receive all of the membership materials
- Assist the LGM with charter duties & paperwork: Help the club determine what day & time & frequency to meet, assist with dues collection
- Present educational speeches after the 5th or 6th meeting from the Better Speaker Series or the Successful Club Series.
- Help the club plan their “Charter Party”. Select a date at least 2-3 weeks after the charter materials are submitted. Invite the district & division leaders to make official presentations.
- Work with the mentor to provide a smooth transition to their role of mentoring the club.

Please email Allan Bernard - Lt. Governor of Marketing for current New Club Sponsor opportunities at lgm@d6tm.org or call 612-824-2038.

There are several new club opportunities available TODAY!